

Dear Parent/Carer

Your child has shown an interest in having instrument lessons at Quarrydale Academy.

Instrument lessons are 20 minutes long and take place throughout the school day, on a set day of the week. The time of the lesson will rotate so that students do not miss the same class lesson each week.

Students can choose whether to have an individual lesson or a shared lesson, this will affect the price of the lessons for the term.

### **Lesson Fees & Invoicing**

- Current lessons are 20 minutes in duration.
- Lessons are delivered weekly, resulting in 12 lessons a term and 26 lessons per academic year.
- The remaining three weeks of the academic year will be used to catch up on any missed lessons due to teacher absence.
- Lessons will now cost a discounted price of **£70 a term for individual lessons and £40 a term for shared lessons**. Please note, that this price is considerably less than private lessons, as well as in other Nottinghamshire schools.
- The school will invoice termly, in advance. Please ensure that all invoices are paid promptly in order for students to remain on the timetable.
- Payments will be made on a termly basis and therefore if your child would like to cancel lessons, they can only do so as of the end of a term.

<b>Term payment is for</b>	<b>Date initial deposit is due</b>
Autumn Term 2016	
Spring Term 2017	
Summer Term 2017	

- Payments are to be made into student services before AM registration. Cheques can be made payable to Quarrydale Academy.
- **Payments can be made in instalments throughout the term with an initial deposit of £5 to secure the place on the lessons.**

### **GCSE and/or Free School Meal**

- If your child is on the Free School Meal list lessons are **Free**.
- If your child is currently studying GCSE Music (yr10/Yr11) lessons are **Free**.

### **Instrument Hire & Maintenance** (For new students)

- For Woodwind, Brass or Violin lessons your child will be loaned a musical instrument for the duration of their learning. This instrument belongs to and will remain the property of Quarrydale Academy. You will not be charged for the hire of this instrument.
- You will be required to complete and sign an Instrumental Loan Form.
- The instrument will at some point need replacement strings, reeds, valve oil or slide grease as necessary and **you are responsible for purchasing these items**.

### **Swapping Lessons**

- If your child will likely miss their lesson time due school trips, exams, practical lessons (cooking/PE etc.) it is **their responsibility** to arrange with their instrument teacher or the Head of Music, Miss Ashby, to swap their lesson time with another student.
- No refunds will be made if lessons are missed due to these reasons.
- If 3 lessons are missed without a valid reason and/notice the lessons will be given to someone else. Again, no refunds will be made in this case.

### Practising at Home

- Students **MUST** take their instrument home so that they can do some practise – regular practise is vital to ensure the continued development and enjoyment in the subject are sustained.
- The instrumental teachers recommend a **minimum of 10 minutes practise, at least 4 times a week.**

### Termination of lessons

- Written notification from a parent/carer of at least half a term's notice must be given to your child's instrument teacher or Head of Music, Miss Ashby, explaining all reasons for this decision. No refunds will be made if they stop attending lessons prior to the end of term.

To stop tuition for	Last date notice will be accepted
Autumn Term 2015	
Spring Term 2016	
Summer Term 2016	

### Extra-Curricular

- We strongly encourage ensemble playing and, as such, participation in music both in and outside of the school is offered. We firmly believe that ensemble participation both enriches students' experiences and improves technique and musicianship.

If your child would like to continue/take up lessons but are concerned about payment, please don't hesitate to contact me as I would like all students to have the opportunity to learn an instrument.

Should you wish to apply for music tuition, please complete the attached form and return to the music department.

Please find attached a new and updated Instrumental Tuition Contract with further information.

If you have any questions or concerns, please do not hesitate to contact me.

Yours sincerely

Miss Ashby

Head of Music

**Tuition Available**

Tuition is available for the following instruments:

<b>Brass</b>	<b>Upper Strings</b>	<b>Woodwind</b>	<b>Guitar &amp; Bass</b>	<b>Drums</b>	<b>Vocals</b>
Trumpet	Violin	Flute	Electric Guitar	Drumkit	Vocals
Trombone		Clarinet	Acoustic Guitar		
Tenor Horn		Saxophone	Bass Guitar (Early grades)		
French Horn					
Tuba					
Euphonium					

**Student Name:** .....

**Tutor Group:** .....

**Address:** .....

.....

**Instrument:** .....

**Instrument Hire Required:** Yes/No

**Lesson Preference:** Individual/Shared (Please circle preference, please note, this is subject to availability of time).

**My son/daughter could be available for before/after school lessons if required:** Yes/No

**Previous Musical Experience/Grades Achieved:** .....

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I have read and agree to abide by the terms and conditions, with specific reference to 'invoicing' and 'termination of lessons'. No refund will be given for school trips or student absence. Where reasons requests are made well in advance for alterations to the timetable staff will do their best to accommodate these requests, but no guarantee will be made.

**Signed:** .....

**Parent/Carer**

**Printed:** .....

**Date:** .....

**Telephone Number:** .....

**Contact Email:** .....